

Confederation Park Elementary PAC Minutes



Location: In Person - Art Room

Date: September 23rd, 2026 (6:00pm-7:00pm)

Facilitator: Tammie Aiwekhoe

Present: Jill McQueen, Bonnie Ishii, Tammie, Chrystal, Lorna, Dayna, Fondie, Christian, Kana, Sebastien, Jennifer, Thu, Sajju, Sanjog, Rose and Salvador.

MEETING PROCEDURES

6:00pm	Call to Order & Welcome Land Acknowledgement: <i>We would like to acknowledge that we live, work and play on the unceded and traditional territories of the x^wməθk^wəyəm (Musqueam), s^kwxwú7mesh (Squamish), and sel̓íl̓wítulh (Tsleil Waututh) Coast Salish peoples.</i>	Tammie Aiwekhoe
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AGENDA ITEMS

6:35am	Principal's Report – Jill McQueen School Year Start & Belonging Theme: - The school year began with a focus on belonging, with activities and a bulletin board near Ms. Douglas's room highlighting this theme. - A new Kindergarten transition format was introduced this year, and feedback will help guide future adjustments. - Kindergarten enrolment is 26 students, significantly higher than the projected 13–14. - Individual Student Photos confirmed for Monday October 5, 2026. Childcare Centre Construction: - Construction is ongoing, with hopes that the centre will open sometime this school year. - No confirmed opening date is available yet; updates will be shared as they become available. District Cyber Incident: - The network outage continues to impact the school. Staff have been adapting with creative workarounds, including more arts-focused activities. Cross Country & Terry Fox Run: - Intermediate and Grade 4 students are participating in cross country, with the first meet taking place at Burnaby Lake. - The school also held its Terry Fox Run that afternoon.	Jill McQueen
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	Treasurer update: ● General financial update (See Page 3) Secretary update: ● Minutes from the May 2026 PAC meeting were reviewed and voted on. Minutes were approved unanimously. Chair update: ● MunchALunch updated their website; easier ordering process. Families have been informed and orders are being placed. 131 orders. ● Welcome Back Gathering Sept 29, 3-5pm ○ 53 orders ○ We will sell juice, freezies, bubly, chips and veggie straws \$1 each ○ Need 6 volunteer (not including Chrystal and Jessica) ■ 2 from 2 - 3pm checking in ■ 4 from 3 - 4pm pizza ■ 2 from 3 - 4pm concession ● Apple Fundraiser ○ Suggested by a parent at the school ○ 32 orders = 48 boxes so far ○ Order deadline Oct 6 ○ Pick up Oct 21 at 3pm ○ 10lbs honeycrisp \$29.50 ○ 10lbs ambrosia \$23.95 ● Movie Night, 4:45 - 7:30pm ○ Movie for October 8: Encanto ○ Movie for December 3: The Grinch 1998 animated version ○ The movie licence cost ~\$700 and allows for multiple screenings before expiry. ○ PAC plans to host four movie nights under the current licence, with the second scheduled for October 8, 2026. (April 9, 2026 was the first movie under this licence) ○ Free popcorn will be provided, with pizza available for pre-order. Mats will be set up for seating, and families are encouraged to bring blankets and wear PJs. ○ Parent volunteers are welcome. ○ All students must be accompanied and supervised by an adult; no drop-offs permitted.	Sam Badiei Chrystal Ho Tammie Aiwekhoe

	● Halloween Monster Mash Bash, Oct 30, 5 - 7:30 ○ First Halloween party! \$5 for each child, caregivers \$0. Will add to MAL for attendance # tracking for firecode and organization. ○ Food from 5 - 6. Pick up and eat in The Hub ○ Dance party at 6:30-7:30 ○ Pause for Costume Contest at 6:45. Categories: Best Group/ Duo Costume, Best DIY Costume, Funniest Costume, Cutest Costume, Creative Costume, Best Family Costume ○ Grab bags to sell: stickers, glow sticks, tattoos etc ○ Glow stick/accessory Concession. \$1 for everything. ○ Costume trunk. Families bring in old costumes one week before. Should anyone not have one for the party, they can pick one from the trunk. ○ Potential for Pumpkin Display ○ Seeking volunteers. exploring grade 7 students to run games as a grad fundraiser. ○ Each child must be accompanied by their adult. No drop-offs. ● New Memory Book Printer ○ PAC is considering a Canadian yearbook vendor (Edge Imaging), with a quote of \$14.15 per book for 200 copies (32 pages). A sample will be requested before committing, and a contract will be required. Contract commitment is October 15th to receive 4 free autograph pages. The deadline is tight. Tammie will request an extension, along with negotiation of the quote and production timeline. ○ The previous U.S. vendor (Varsity Yearbook) resulted in higher costs, and last year's yearbook ultimately operated at a loss. ○ Last year we ordered 138 books. ○ Copies of last year's yearbook are available in the office for review. ○ Preference was expressed for using a local/Canadian vendor this year. ○ A Yearbook Committee will be formed once the vendor is confirmed. ● Art Show & Silent Auction, Nov 20 ○ The Annual Art Show is a major PAC fundraiser supporting the school musical and other student programs. The event is planned as a parent-only evening, with a bar and potential entertainment. ○ Event needs include photographers, a DJ and high-top tables. A childcare partnership, potentially with a local provider such as Taekwondo on Hastings, will also be explored.	
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	○ Historically, the event has raised approximately 16, 000–18,000, with proceeds supporting initiatives such as artist residencies, guest speakers and athletic/cultural programs including capoeira and bhangra. ○ The silent auction will including gift cards, baskets, books, electronics and event tickets. Additional fundraising activities may include a wine pull and Toonie Toss. ○ Student artwork merchandise will be available through a partner company, with parents responsible for photographing and uploading their child’s artwork. ○ Payment options will include e-transfer, Visa, Mastercard, and cash. American Express will not be accepted. ○ Event expenses include custodial/cleanup costs of approximately \$300. A liquor licence will also be required. ○ Ticket pricing is expected to remain similar to last year. ○ Food options will be the same as last year - mini banh mi packs having worked well previously. ○ Would like to have two parents from each division reach out to pre selected Companies for donations ○ PAC to provide Sponsor Letter to parents to help canvass ○ Will rely heavily on volunteers. Will have Committees formed. ● Musical ○ Wednesday April 14th at Michael J Fox Theater ○ Performance tbd ○ PAC historically supports buses and related expenses/needs; proposal to allocate \$5,000 (buses ~ \$4,000). ● Artist in residence for this year ○ Hip hop residency in December with an evening performance ○ Axis Theater (drama) planned ○ Elevate ultimate planned ● DPAC ○ PAC seeking a DPAC representative to attend district meetings and report back. ○ District seeking a new treasurer; impact unclear. ● Election of Second Chair ○ Jessica Swan was nominated for the position of Second Chair. ○ With no additional nominations, a vote was held. ○ Jessica Swan was elected Second Chair by acclamation with 15 votes in favour.	
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	● Sexual Health Education Presentation Proposal ○ Request from Jill McQueen to consider hosting Saleema Noon Sexual Health Educator for a parent education evening and in-school sessions for students in K–7, with age-appropriate content. ○ Sessions would cover body science and sexual health education as well as additional safety topics, such as the importance of notifying a trusted adult. (Topics are listed here by age: https://learn.saleemanoon.com/body-science-classroom-edition) ○ Estimated cost is approximately \$1,200. The PAC budget includes funding for community presentations. Confirmed cost is \$1102.50 ○ Families would have the option to opt out of the student sessions. ○ A vote was deferred pending additional cost information and will be added to November meeting agenda. ● Future PAC meeting dates ○ Meetings typically held on Wednesdays after Staff Meeting; Jill to confirm dates. ○ Hybrid format (in-person/Zoom) will continue when possible	
	Other items: A parent asked for clarification regarding corporate donation and sponsorship guidelines, specifically what recognition or advertising PAC can offer businesses in exchange for financial or in-kind support. PAC will confirm the applicable school/district guidelines and boundaries before pursuing corporate sponsorship opportunities. Next Meeting: Wednesday October 21, 2026 at 6PM	
6:50pm	Adjournment	Tammie Aiwekhoe

ConfedPAC Treasurer's Report

(submitted in writing as Sam could not attend the meeting)

Accounts as of September 18, 2026

- Main account: \$15,025.43 (down from \$15,076.66 at August 31)
- PAC district account: \$TBD, waiting on Michelle
- Gaming account: \$0, earmarked for school trips and related activities

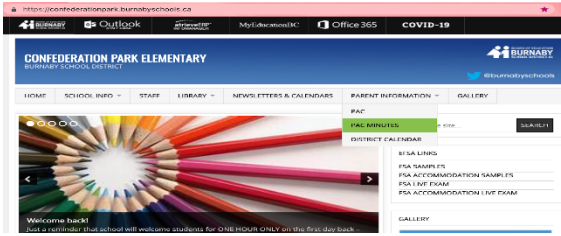
- Term deposit: \$20,000
- Accounts payable: \$100

Updates

- The budget has been circulated to teachers
- Payments have gone out to Munch a Lunch and for consumables
- Planning is underway for the welcome party, Halloween and the art show
- Starting next month, I'll report actuals against budget for consumables, the art show and field trips

A reminder that the PAC goal is to end each fiscal year with a cash balance of \$20,000.

Information Items

Passive Fundraisers (Ongoing)	GIFT CARDS via Fundscrip Gift cards are emailed/mailed to you from Fundscrip. Consider using them for your grocery shopping or gas purchases, and help the school at the same time. https://www.fundscrip.com/support-a-group Enter Confed's code: MP2NQL RETURN-IT DEPOTS Bag-up your empties and donate your deposits to Confed. Use the self-serve kiosk at your neighbourhood depot and enter the school's old fax number to print a label for your bags: 604-664-8668
PAC minutes will be available on the school website under the Parent Information tab ☐ PAC minutes.	 The screenshot shows the website for Confederation Park Elementary. The 'PARENT INFORMATION' tab is selected, and a link for 'PAC MINUTES' is visible in the sidebar. The main content area features a colorful graphic of pencils and a 'Welcome back!' message.
Hot Lunch	If your child is absent on a hot lunch day, please make arrangements to come pick-up their food. Unfortunately, we are unable to offer refunds. Alternatively, if you want to donate the order to another child (at the discretion of the office or yourself), please get in touch with the office or contact ConfedParkPAC@gmail.com. Also please remember to pack cutlery for your child on hot lunch days.