

Confederation Park Elementary PAC Agenda

Location: Art Room

Date: October 25, 2023

*Time: 6:30 - 7:30pm

Facilitators: Kate (she/her)

ConfedParkPAC@gmail.com



Attendance:

MEETING PROCEDURES		
6pm	<i>The Confed community would like to acknowledge that we live, work, learn, and play on the unceded and traditional territories of the xʷməθkʷəy̓əm (Musqueam), sk̓w̓x̓wú7mesh (Squamish), and sel̓íwítlh (Tseil Waututh) people.</i>	
	Call to Order & Welcome	Jacqueline Tsolov
AGENDA ITEMS		
	Introductions by PAC committee <ul style="list-style-type: none"> ● Kate King - Co Chair ● Jacqueline Young Tsolov –Treasurer ● Wendy Li - Secretary 	Jacqueline Tsolov
	Attendance Kate, Jacqueline, Wendy, Lorna, Reg and Bonnie	
	Principals Report Students are adjusting to the new school year. <ul style="list-style-type: none"> ● Grade 4 & 7 students are completing their FSAs ● School has completed with IEP plans with families. As well, LSS and counselling services are starting (in and out of classrooms) ● Great Canadian Shakeout completed (earth quake drill was also done) ● For Staffing: Mr. Joel has been hired as the new Education Assistant and will be with Confederation Park Elementary until end of year. And we have slight increases in LSS and ELL staffing as well (via Mr. Wu, the Teacher on Call) ● The kids have been working on visual progress of the Truth & Reconciliation Commission’s 94 Calls to Action and the discussions and work are age appropriate ● Halloween events: Costume Guidelines reminders will be sent. <ul style="list-style-type: none"> ○ Pumpkin patch event on Friday, October 27; the Gr. 6 &7 will stay behind as they have been doing pumpkin carvings ○ Monday, boomerang club is setting up haunted house and then donation/fundraising ○ Tuesday: costumes and gathering end of the day 	Reg LaPlante
	Treasurer Update	

- Update on financial activity (full report p. 7)
- Welcome BBQ: we are still waiting for the money from the Kona Shaved Ice truck, but the event took in \$80 revenue, resulting in a profit of \$51.
- The PAC team has purchased a square readers for Art show, and can be used for future events.

Chair Update

Silent Auction Nov 17 5pm - 10pm

- Tickets are live on Munch a Lunch (MAL), \$25pp (available until Nov. 6)
 - Paella Guys 6 – 7:30pm, when dinner will be served.
 - Post Nov. 6, entry tickets to Art show still available
- Silent Auction ends and winners called at 9:30pm. Some auction progress highlights are:
 - 2 nights at Level hotel & \$200 to Capo and Spirits (Value of \$1000)
 - 2 x \$100 Chevron gas Cards
 - Orangetheory Prize (1 month membership + branded goods).
 - 2 hockey tickets
 - Note: For money collection, required to be a PAC exec and a volunteer to collect money.
- Marketplace for kids artwork
 - Looking for volunteer to manage cashbox, separate from auction items (if not, a teacher may be available)

Welcome Back BBQ:

- Only 66 people pre-ordered, with another 35 ordered onsite, totaling 101. All companies require a minimum order and MM is the cheapest. But all require a minimum order - MM was either hitting the \$700 mark or 200 orders. Profit of \$51.17, **including** the \$80 we made off Kona Ice. Last years profit was \$119.
- Regarding decision to BBQ, the cost and hours to pick up gear, setup, cook, and take down and return gear during business hours does not yield in a big cost savings.
- **Recommendation for future years:** not a BBQ, but still provide snacks and refreshments for attendees and form community.
 - PAC Snack Attack Welcome Gathering for 2024/2025

Create a Pumpkin Patch:

- Shivonne arranged for 140 white and orange School House pumpkins to be delivered to the school for 11am on the 27th.
- Parents have prepaid for participating students and PAC sharing the cost.
- We have 12 volunteers committed to help place them around the school grounds. Are there any areas that are off limits?
 - Ms. Ishii will help guide the parents as well as students are prepared.
 - The kids will pick pumpkins from the grass area

Hot Lunch:

- Dominoes received positive feedback and kids seemed to like the pasta better here.
- The PAC executives will review pricing and delivering details for Milk delivery from Suputo, but juice has been the most cost-effective.

Popcorn Sales:

- Starting December 7th, there will be regular Thursday popcorn sales at 3pm outside the school. More details to come. Volunteers must have foodsafe certification.

Family Movie Nights:

- Movie nights be seasonal
- Reg to purchase and share licensing costs with the PAC.
- Kids get to vote on what movie to watch (from a narrowed down list of option).
- **Parents or adult caregivers of students must attend with their child(ren), and must stay in the room where the movie is showing**
- Upcoming schedule will be announced

Additional items:

- Confederation Park Elementary is looking for funding to support the following educational initiatives:
 - Updated reading kits that follow the science of reading: \$1200 + tax.
 - 6 kits are needed (50 titles per kit)
 - Overhead projector in library needs replacing (~\$1500)
- A suggestion was that specific movie nights or other fundraisers can directly fundraise for these items

VOLUNTEER OPPORTUNITIES:

- Art Show
- Memory Book Committee
- Hot Lunches
- Movie Nights
- Monthly Popcorn Sales
- Purdy's Chocolate Volunteer, Christmas and Easter?
- Plant Sale
- Year end event

Volunteer Issues Discussion: hard to recruit, best outcomes through face-to-face.

Additional Discussion Items:


- Communication/pick up confirmations/acknowledgements for volunteers.
- PAC executive team to provide clearer communication to parents moving forward as well as an initial formal introduction on roles

	<p>District PAC</p> <ul style="list-style-type: none"> ● First part was to do with digital literacy and Citizenship <ul style="list-style-type: none"> ○ 4 modules per grade and 45 mins per modules (and they can see what it is that the children are learning) 	Lorna on behalf of Kathleen Pennykid
	<p>Q & A from attendees:</p> <p><u>Question 1</u> : Concern about Art Show ticket price was raised, as well as that some in the community are not interested in the dinner by Paella Guys, but still want to attend and support the school. They suggested a lower priced ticket that does not include dinner.</p> <p><u>Response 1</u>: The PAC executive was open to a lower ticket price and the group seemed to agree that between \$10 and \$15 was a reasonable price. The ticket price will be brought up with the rest of the executive.</p> <p><u>Question 2</u>: Do teachers have to pay full price?</p> <p><u>Response 2</u>: PAC executive will discuss together and come back to Bonnie with a discounted ticket price for teachers.</p> <p><u>Question 3</u>: An email was sent to the PAC email account about volunteering and there was no response. Does that mean volunteers were not needed anymore?</p> <p>Response 3: PAC executive apologized for the lack of communication and said going forward all emails offering time to volunteer will receive an acknowledge email with details to come closer to the date. PAC executive will review who and how emails are responded to.</p>	<p>Question: Lorna</p> <p>Response: Kate and Jacqueline</p> <p>Question: Bonnie Response: Kate and Jacqueline</p> <p>Question: Lorna</p> <p>Response: Kate and Jacqueline</p>
	Adjournment	Kate

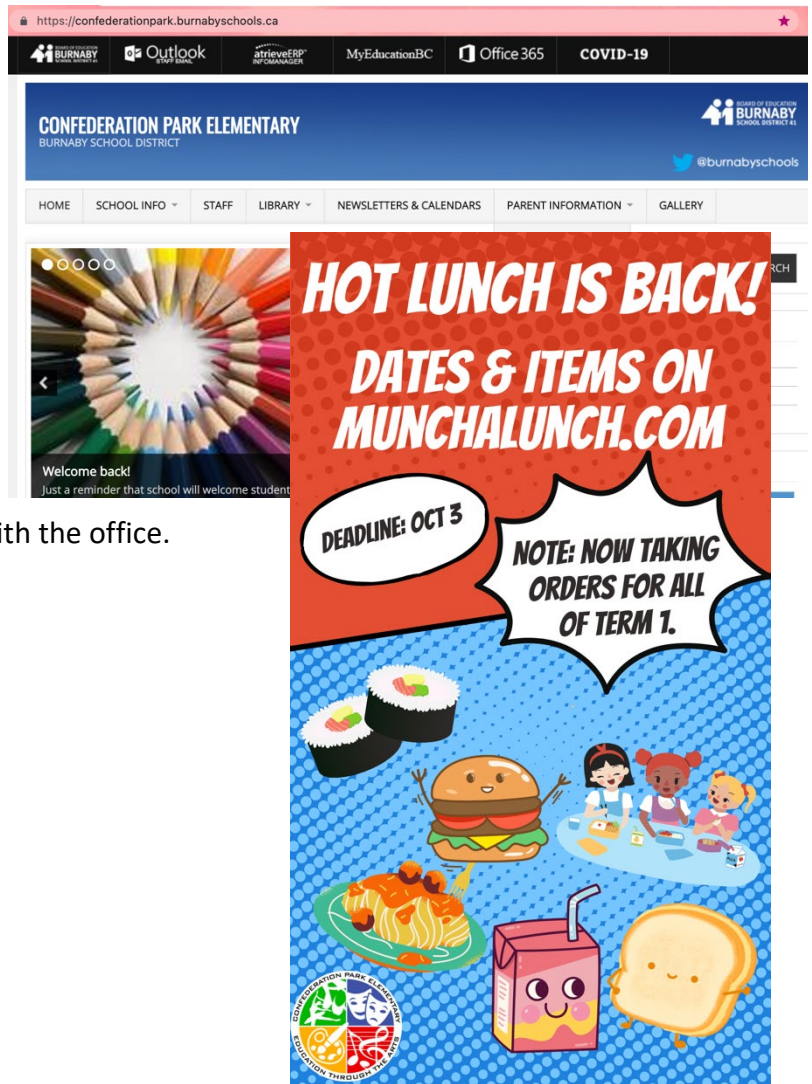
Future PAC Meetings:

We plan to hold meetings on Wednesday evenings at 6:30 in person in the art room.

- Wed. Nov 20
- **No meeting in December*
- Wed. January 17
- **Wed. Feb 14**
- **No meeting in March*
- Wed. April 17
- Wed. AGM May 15 (usually a longer meeting to determine budget priorities; confirm next PAC exec committee members; *Note: Chair position will be open for 2024/2025)
- Wed. June 12

PAC minutes will be available on the school website under the Parent Information tab  PAC minutes.

Note: if your child is absent on a hot lunch day, please make arrangements to come pick-up their food.
Unfortunately, we are unable to offer refunds. Alternatively, if you want to donate the order to another child (at the discretion of the office or yourself), please get in touch with the office.
Contact Info:
Email: ConfedParkPAC@gmail.com



The image shows a screenshot of the school website for Confederation Park Elementary. The browser address bar shows <https://confederationpark.burnabyschools.ca>. The website header includes logos for Burnaby, Outlook, AtriveERP, MyEducationBC, Office 365, and COVID-19. The main navigation menu includes HOME, SCHOOL INFO, STAFF, LIBRARY, NEWSLETTERS & CALENDARS, PARENT INFORMATION, and GALLERY. A banner for 'HOT LUNCH IS BACK!' is displayed, featuring the text 'DATES & ITEMS ON MUNCHALUNCH.COM'. A speech bubble indicates a 'DEADLINE: OCT 3' and another note says 'NOTE: NOW TAKING ORDERS FOR ALL OF TERM 1.'. The banner also includes illustrations of various food items like sushi, a burger, a bowl of noodles, a juice carton, and a slice of toast, along with a cartoon illustration of three children sitting at a table eating. The school's logo is visible in the bottom left corner of the banner.

ConfedPAC

Profit and Loss by Tag Group

September 1 - October 25, 2023

	ART SHOW	HOT LUNCH	OPERATIONS	TEACHER	WELCOME BBQ	WELCOME COFFEE
Income						
Direct Public Support	200.00					
Corporate Contributions	1,000.00					
Total Direct Public Support	1,200.00					
Fundraising Income		7,359.52				
Special Events Sales					937.20	
Total Fundraising Income		7,359.52			937.20	
Total Income	\$1,200.00	\$7,359.52	\$0.00	\$0.00	\$937.20	\$0.00
GROSS PROFIT	\$1,200.00	\$7,359.52	\$0.00	\$0.00	\$937.20	\$0.00
Expenses						
Fundraising Expenses						
Food and Beverages	1,199.52	3,150.88			890.48	
Silent Auction	715.80					
Total Fundraising Expenses	1,915.32	3,150.88			890.48	
Operations Expenses						
Supplies			195.10	68.55		
Total Operations Expenses			195.10	68.55		
Other Types of Expenses						
School Special Events					75.55	236.16
Total Other Types of Expenses					75.55	236.16
Total Expenses	\$1,915.32	\$3,150.88	\$195.10	\$68.55	\$966.03	\$236.16
NET OPERATING INCOME	\$ -715.32	\$4,208.64	\$ -195.10	\$ -68.55	\$ -28.83	\$ -236.16
Other Expenses						
Unrealized Gain or Loss						
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET INCOME	\$ -715.32	\$4,208.64	\$ -195.10	\$ -68.55	\$ -28.83	\$ -236.16